

# SafeBoosC

Manual for

## Setting up FTP Client for file transfer to Copenhagen Trial Unit

Contact person:

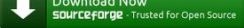
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Revision history	Revision date	Comment
<b>1.0</b>	<b>01-05-2012</b>	
<b>1.1</b>	<b>21-05-2012</b>	Minor textual changes

## Software requirement

An FTP client to connect to the FTP Server located at Copenhagen Trial Unit (CTU). Any client could be used, but CTU recommends FileZilla. This client can be downloaded from

<http://filezilla-project.org/download.php>

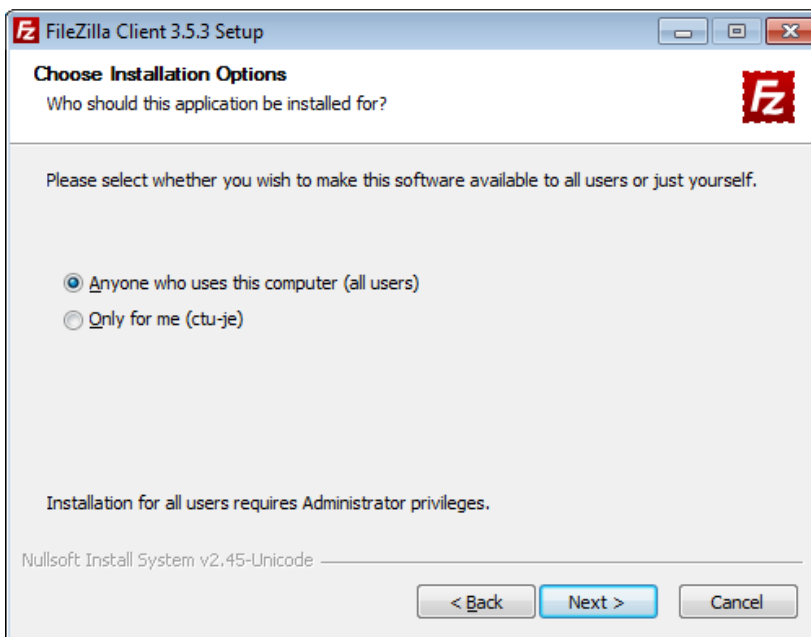
Windows, Linux and Mac OS X are supported. For Windows, click the  button. At time of writing, latest version is 3.5.3.

Please contact your local IT-help desk for issues regarding installation.

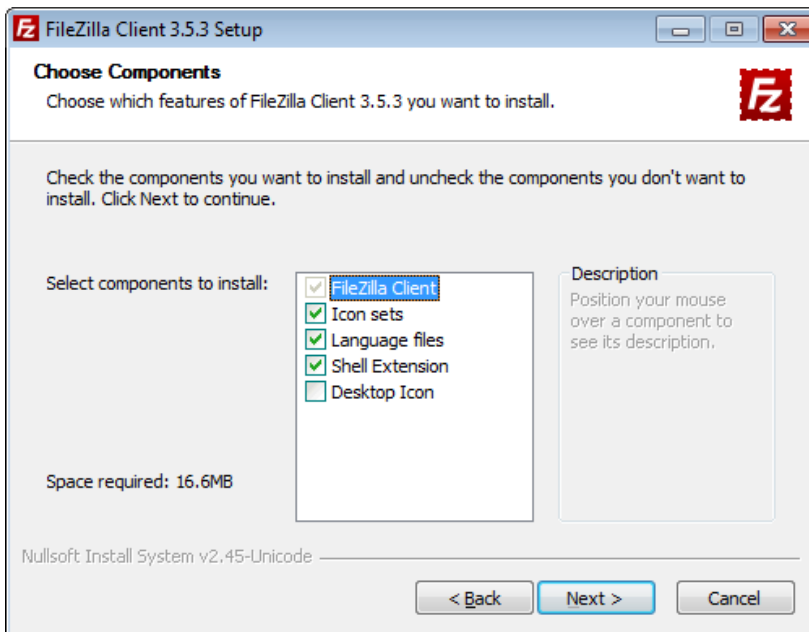
## Software installation on Windows

*Only the installation process on Windows will be documented.*

After agreeing to the License, you will be presented with the following window:



If more than one user should be able to access FileZilla, be sure to click "Anyone who uses this computer (all users)". Note, that this kind of multi user installation requires Administrator privileges.

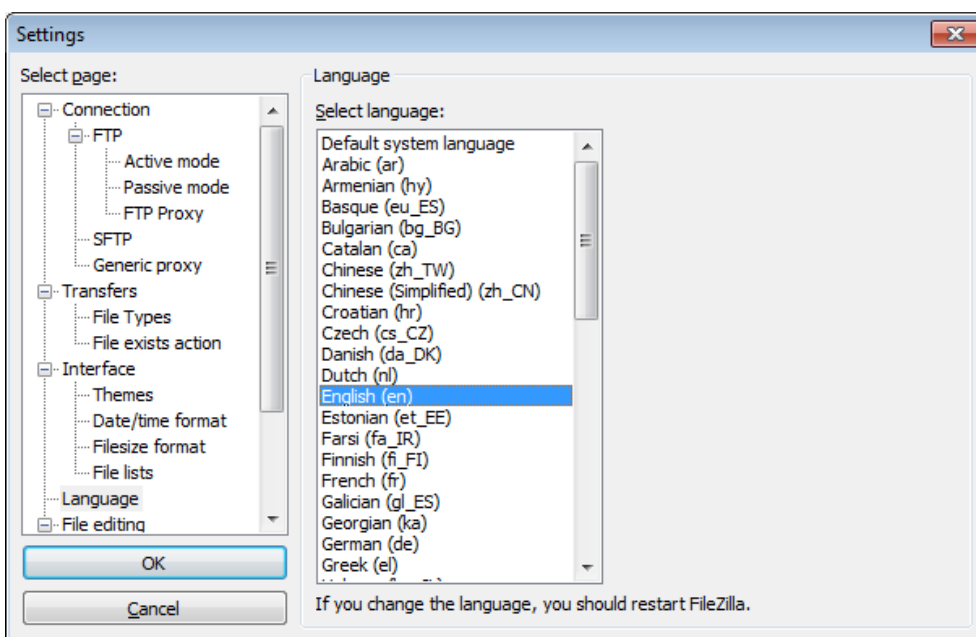


On the screen above, please allow the “Shell Extension”, as this will ease the process of transferring files by enabling Drag & Drop into FileZilla.

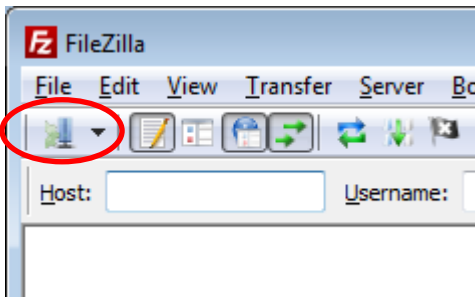
For the subsequent steps, please use the default settings. FileZilla will start after successful installation.

## Setting up FileZilla

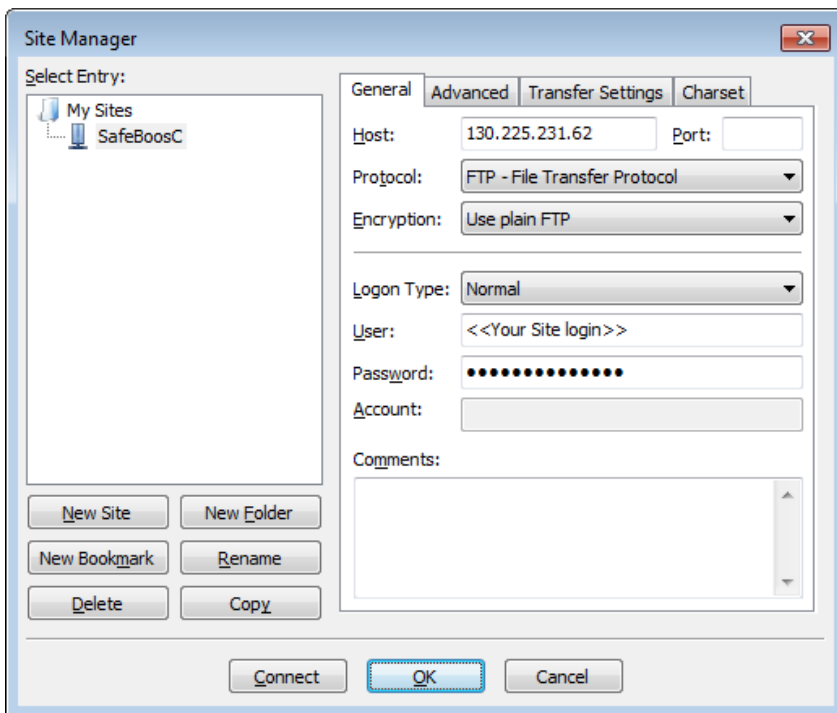
This section will present screen shots from FileZilla with English language enabled. The language can be changed to English if preferred by clicking `Edit >> Settings`, clicking `Language` and selecting `English`.



Next, you need to set up the connection to Copenhagen Trial Unit.



Click the "Site Manager" icon, marked by red in the figure above.

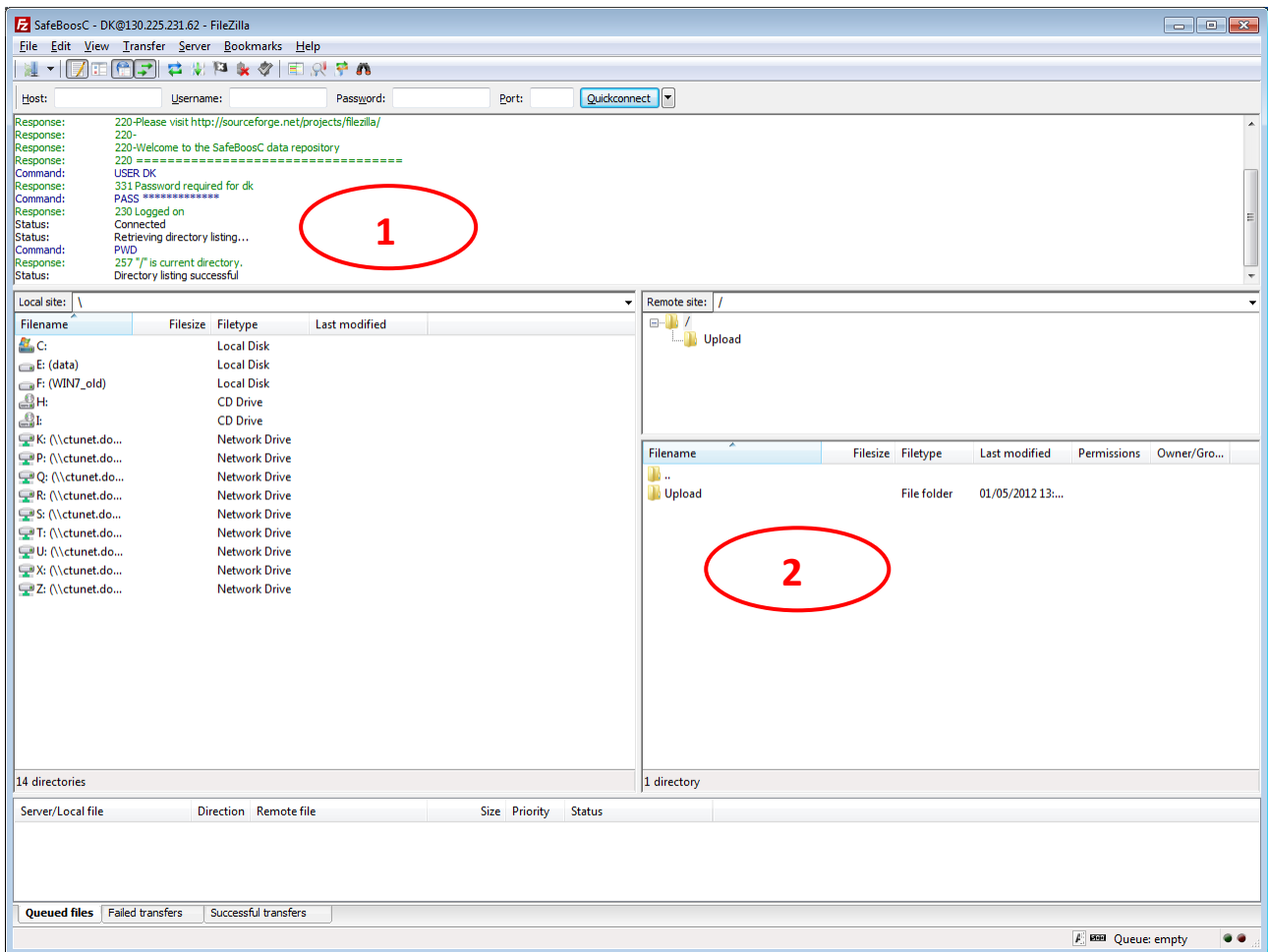


Click `New Site` and provide the name `SafeBoosC`. Next, enter the following information in the boxes to the right:

1. Host: `130.225.231.62`
2. User: The user name for your Site.
3. Password: The password for your Site.

Username and password is provided in a separate document. Please contact CTU if this information has not reached you yet.

Finally, click `Connect` to save and test the connection.



This is what the screen should look like if the connection is successful:

- No red error messages in the message area, marked with a '1' in the figure above.
- A folder named Upload in the Remote site, marked with a '2' in the figure above.

If the connection was not successful, please review the error messages in the message area, as these usually provide sufficient information regarding the problem. The figure below is what you will see if either the username or password is incorrect.

```

Command:      USER DK9
Response:     331 Password required for dk9
Command:     PASS *****
Response:     530 Login or password incorrect!
Error:       Critical error
Error:       Could not connect to server
  
```

Please contact your local IT-help desk regarding connection issues before contacting CTU, as connection issues can be related to your Site's local IT infrastructure.

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