

Invitation for 1st Investigator Meeting

SafeBoosC-III trial



Dear national coordinators and principal investigators.

It is with great pleasure that we invite you to participate in the 1st International Investigator Meeting of the Safe-BoosC III Trial, to be held in Copenhagen, Denmark from **8th to 9th of November 2018**.

The meeting will cover the methodology and practicalities of the trial and include both speaker- and discussion sessions. Furthermore, there will be group meetings, where investigators from the same countries can meet, network and discuss regional matters. The overall purpose of the meeting is to build the foundation for a strong collaboration throughout the trial period and, hopefully, collectively decide on a final 'go'.

If you wish to participate, please respond to this letter before the 1st of October.

On the next pages you will find all practical information you need to attend the meeting, including a preliminary meeting agenda.

All relevant information including meeting agenda, informational material and practical information will also be uploaded to www.safeboosc.eu and continuously updated.

We hope to see you in Copenhagen in November!

Best wishes

Gorm, Simon, Adelina, Gene, Copenhagen Trial Unit and Mathias

PRACTICAL INFORMATION

Who will be invited?

All national coordinators and principal investigators are invited to the meeting. The list of national coordinators and principal investigators can be found on www.safeboosc.eu

Where is the meeting held and will accommodation be provided?

The meeting is held at Comwell Conference Center Copenhagen, Center Boulevard 5, 2100 København S. Accommodation will be provided for all participants from the 8th to 9th of November (check-in from 15:00 the 8th and checkout before 12:00 the 9th) including food and beverages. The hotel is at AC Hotel Bella Sky Copenhagen, which offers direct access to Comwell Conference Center. When arriving, go to the reception in the Conference center (see under 'how do we get to the venue from the airport').

For investigators travelling from over-seas, i.e. China and USA, we will provide two nights accommodation.

When does the meeting start and end?

Below you will find the preliminary time schedule:

8th of November

- 15:00 – 18:00: Check-in
- 18:00 – 19:00: Dinner
- 19:00 – 21:00: Session 1
- 22:00 – 23:00: Networking

9th of November

- 08:00 – 09:00: Breakfast
- 09:00 – 12:00: Session 2
- 12:00 – 13:00: Lunch
- 13:00 – 16:00: Session 3

Preliminary meeting agenda

Session 1 (8/11 from 19:00-21:00)

- Welcome and The SafeboosC Project
- SafeBoosC II
- SafeBoosC III - The organization
- 'Stand-up and speak' with national coordinators
- Sum-up and 'goodnight'

Session 2 (9/11 from 09:00-12:00)

- SafeBoosC III - Protocol
- Ethics and consent
- Webbased training and certification program
- Break-out session for individual countries

Session 3 (9/11 from 13:00-16:00)

- GCP plan
- Ancillary studies
- Economy and funding
- Deciding on final 'go' and other important decisions
- 'To-do' list

The final meeting agenda and related informational material will be sent out prior to the meeting.

LOGISTICS

How do we get to the venue from the airport?

There are multiple ways to transfer from Kastrup airport to the conference center.

Metro – 24 minutes

When arriving in Kastrup airport, go to Terminal 3, where the metro is in direct extension with the airport. It is possible to buy tickets in the ticket machines at the Metro station, using credit card or coins (i.e. you cannot pay with notes) or at “DSB billetsalg” (ticket sales office) in Terminal 3. Please buy a ticket for 3 zones, it costs 36 danish kroner.

Start by taking the metro towards “Vanløse”. On the 7th stop named “Christianshavn”, hop-off the metro and change to the metro towards “Vestamager”. On the 4th stop named “Bella Center” hop-off.

The conference center and hotel is right across the metro station. When exiting the metro station and facing towards the conference center, walk right on Ørestads Boulevard, then left on Ørestads Boulevard for approximately 500 meters. On your left you will find the conference center entrance, use entrance 2 and go to the conference reception (see map)

Regional train and metro – 12 minutes

When arriving in Kastrup airport, go to terminal 3. Tickets can be bought in the ticket machines in terminal 3 (just above the train tracks) or at “DSB billetsalg” (ticket sales office), also in terminal 3. When you buy a ticket in the ticket machines, find the station named “Bella Center station” through the machines search engine, price is 24 danish kroner. You can only pay with credit card or coins.

Start by taking the train from track 2 (all trains from track 2 goes to Copenhagen) and hop-off at “Ørestad station” (second stop). Change here to the metro towards “Vanløse” and hop-off at Bella Center station (first stop). Use the same walking directions as described when taking the metro solely.



Shuttle bus

There is a free shuttle bus from the airport to the conference center from bus-stop number two outside Terminal 2, departing every 30 minutes from 6-23. When leaving the conference, the shuttle bus also departs from the entrance to Bella Sky hotel every 30 minutes from 6-23 and arrives at the airport. The shuttlebus is free for all conference participants.

Will my transportation be paid for?

We will pay for accommodation for all investigators but not transportation. However, if we receive funding from Novo Nordisk Foundation in December 2018, flight tickets will be refunded. Therefore, please save your flight tickets.

WHAT TO DO IF I DECIDE TO STAY LONGER IN COPENHAGEN?

Copenhagen is a wonderful city with lots of tourist attractions to explore. If you wish to prolong your stay, it is possible to book additional nights through

<https://www.marriott.com/hotels/travel/cphac-ac-hotel-bella-sky-copenhagen/>

When booking a room, please remember to write in a note, that you are a participant at The SafeBoosC trial investigator meeting from the 8th to 9th of November and that you wish to stay in the same room. In this way, you will not have to check-out and check-in again.

Below you find links with further information about visiting Copenhagen:

<https://www.lonelyplanet.com/denmark/copenhagen>

<https://www.visitcopenhagen.com/copenhagen-tourist>

<https://cph-tourist.dk/>